



Hidden Grove/Green Valley
Homeowners Association

***"Our mission is to provide for the safety of our residents,
maintain the common property and protect our home values."***

Board of Directors Meeting Minutes

Date: September 21, 2022

Call to order
6:10 P.M.

Board Present: Carrie Andries, Cheyanna Martinez, Kay Harrison

Staff Present
Darcy Ellis

Resident's Present
Martin Andries, Cameron Ellis and Grant Anderson

Old Business:

1. Approve July Meeting Minutes
Approved
2. The Board moved to revisit installing pickleball in tennis courts until the spring
3. The Board approved the proposal to install the new door system for \$4,783.23
4. The Board moved that the pool would close for the season on October 2.
5. The Board moved that the on-call phone will stay in the hands of the HOA manager

Reports:

Financial Report:

1. Copies of Bank Statements in clubhouse office for review upon request
2. Financial Reports - NONE
QuickBooks has not been updated, although it was purchased in July; the bank statements have not been reconciled since January; and the HOA manager has not been putting any charges into QuickBooks.
3. 90 days past due report/Accounts in collections
None presented

Manager's Report:

1. Darcy has committed to begin going to the bank 3x a week rather than 1x-2x a month as has been her practice.
2. Quarterly taxes have not been done as QuickBooks has not been updated, and Darcy has not yet filed the extension.
3. Darcy will train more with Carrie
4. Darcy would like to change some processes to make the flow better.

New Business:

1. Kay will contact bookkeepers to do the HOA quarterly taxes and the monthly reconciliation reports.
2. The Board moved that the clubhouse will be rented on a first come-first served basis.

Executive Session: The Board met in an executive session and voted to terminate Darcy's employment with the HOA.

Meeting adjourned at 7:45 P.M.

Respectfully submitted,

Cheyanna Martinez



Next Meeting: Wednesday, November 16, 2022, 6:00pm in the clubhouse