



Hidden Grove/Green Valley
Homeowners Association

***"Our mission is to provide for the safety of our residents,
maintain the common property and protect our home values."***

Board of Directors Meeting Minutes

Date: January 18, 2023

Call to order
6:05 P.M.

Board Present: Carrie Andries, Cheyanna Martinez, Paul Rydings

Staff Present
Yanneli De La Torre

Resident's Present
None

Resident Communication:

- Mr. Hilton (Homeowner) complaining about late charges. Board agrees to waive late fee for date 6/1/22 but if he misses any payments in three months, late fee will apply, and the late fee from 2022 will be applied. Yanneli to issue \$25 credit.
- Parking complaints on Lara. Yanneli will start sending letters or fines if applicable for wrong way parking.
- 2306 Lara Lane trash cans issues – Nothing in the CC&R's that we can apply. This is a neighbor to neighbor dispute.

Old Business:

1. Christmas Party was a success.
2. November minutes approved and signed.

Reports:

Financial Report:

1. Copies of Bank Statements in clubhouse office for review upon request
2. Financial Reports
3. A/R Aging Summary
4. Balance sheet
5. Profit and Loss
6. Financials Carrie motioned and Cheyanna second.

Manager's Report:

1. Yanneli to call and confirm (for the second time) with attorney that we can process payments online.
2. Yanneli to call Quickbooks and confirm percentage fee to make sure we will not have to pay a fee for using Qb online payments.
3. Yanneli to order two extra tables and order additional chairs for a total of 65 chairs for the clubhouse.
4. Yanneli will continue to send light post notices with grace period.
5. Yanneli to cancel Spectrum voice.
6. Yanneli unable to access Google voice, Carrie will look for password.
7. Yanneli to contact Ironclad for bid to lock side clubhouse door.

New Business:

1. Carrie and Cheyanna need to get added to Rogue Federal Credit Union as signers. Carrie will connect with Kay.
2. Easter party approved with a budget of \$250 and will take place the week prior to Easter Sunday.
3. Board approved Quickbooks online payments after confirming with attorney and Qb that we can bill homeowner for online payment fee.

Executive Session:

Meeting adjourned at 7:10 P.M.

Respectfully submitted,

Cheyanna Martinez

Next Meeting: Wednesday, March 15, 2023, 6:00pm in the clubhouse

 3/10/2023